

Legal

TimeSimplicity enables you to list your staff's area of expertise with license information via the Employee Profile. This is a valuable tool to help you utilize your resources and ensure staffing is adequate to meet your client's needs. TimeWorksPlus allows you to set up job codes to track the hours you spend on cases based on the categories you need to be defined for billing purposes (e.g., preparation, research, court appearances, etc.).

Most Requested Features

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| Accruals | ✓ |
| Time Card Approvals | ✓ |
| Employee Self-Service (ESS) | ✓ |
| Time-off Requests/Balances | ✓ |
| Employee Time Card Edit | ✓ |
| Audit Trail & Time Card Notes | ✓ |
| Custom Reports | ✓ |
| Dashboards (Employee and Client Level) | ✓ |
| Max Hours Indicator (Hours Alert) | ✓ |
| ACA Reports (week/month) | ✓ |
| Employee Groups/Sorting/Filtering | ✓ |
| TimeWorks Mobile App | ✓ |

